

## HOW TO APPLY TO BECOME A CONSTRUCTION CRAFT LABOR APPRENTICE

1. You must apply in person at the offices of the Apprenticeship Program Sponsor, located at: 3717 Crondall Lane, Owings Mills, MD 21117 and 1600 Cherry Hill Rd, Baltimore, MD 21230. Applications will be accepted from Monday, July 3, 2017 to Friday, July 21, 2017. Below are the times the locations will be accepting applications:

Crondall Lane in Owing Mills, Monday-Friday from 9 AM – 2 PM (Closed 07/04/2017)  
Cherry Hill Rd in Baltimore, Fridays from 1 PM – 4 PM

2. Applicants must submit a completed and signed official application with the required attachments by the application deadline to the apprenticeship committee at the location indicated on the application materials. Attachments shall include:

1. Proof of being at least 18 years of age.
2. A certified copy of a high school diploma or transcript or certified copy of GED or appropriate records of enrollment in high school or GED program.
3. A minimum of 1 written professional reference; maximum of 3. Written references must be a letter with the correct contact information of the author or a signed Schuster Concrete Construction Apprentice Reference Form, provided with the application.

3. The applicant will be required to meet with the apprenticeship committee for an interview. You will be notified by telephone of the location and time.

4. Following a satisfactory interview, qualified applicants will be required to take a mathematics aptitude test administered by the apprenticeship committee on the date and time appointed.

5. Applicants must be physically capable of performing the essential functions of the apprenticeship program, with or without a reasonable accommodation, and without posing a direct threat to the health and safety of the individual or others.

6. Applicants are required to complete substance abuse screening as a condition of acceptance into the program and prior to being employed.

NOTE: The apprentice must have dependable means of transportation to the employer's place of business and/or jobsite and to the place where classroom instruction is conducted.