



Vendor Registration Packet

Welcome prospective Maryland Live! Casino vendor!

We are pleased that you have decided to venture into a partnership with MD Live! Casino and we appreciate your interest in becoming a viable part of the MD Live! Team. Our economic development strategy reflects our commitment to the citizens of the Hanover community. MD Live! Is committed to providing business opportunities for minorities, women, and Maryland domiciliary, thereby allowing an equal opportunity for all vendors to promote their businesses.

As a member of the Maryland gaming industry, MD Live! Is required to maintain a file of specific information on all vendors providing goods or services to MD Live! The State will also require vendors conducting business with licensed casinos to furnish detail of their business entity. To ensure compliance with State Regulations, we request the following information:

- 1. MD LIVE! VENDOR REGISTRATION FORM**
- 2. AFFIDAVIT OF BUSINESS OWNERSHIP**
- 3. AFFIDAVIT OF MARYLAND OWNERSHIP (if applicable)**
- 4. VENDOR COMPLIANCE AFFIDAVIT**
- 5. TAXPAYER ID NUMBER AND W-9 CERTIFICATION**

Note: All non-gaming suppliers of goods and/or services who expect gross sales to exceed \$100,000 between January 1 and December 31 of any year, sold directly to licensees in the Maryland gaming industry, are required to complete a Maryland Vendor Licensing Registration Application. You can receive a copy of this application by contacting the Maryland State Lottery at (410) 922-2155

Upon completion of this packet, please forward to:

***Maryland Live! Casino
Purchasing Department
7002 Arundel Mills Circle, Suite 777
Hanover, MD 21076
(443) 445-2500***



VENDOR REGISTRATION FORM

Company Name: _____ D/B/A _____

Address: _____ State Tax Identification #: _____

_____ Federal Tax # /Social Security #: _____

Telephone: _____ State Permit #: _____ Exp. Date: _____
_____/____/____

Facsimile: _____ Vendor Status (Please check all that applies):

- Minority-owned
- Maryland-owned
- Woman-owned
- Majority-owned

Contact Person: _____

Have you applied for a Vendor Permit? Yes No. If so, when? ____/____/____ (Please attach a copy of permit or application)

Form of Business: Corporation Sole Proprietorship Partnership (Please see definitions on page three.)

Type of Business, Goods or Services (Please check all that apply):

- Marketing, Printing, Advertising, Specialty and Proprietary Items
- Cage, Credit, Gaming Items (Cards, Dice, Slot Cups, Coin Wrappers, Money Bags)
- Facilities, Maintenance (Cleaning Supplies, Electrical/Lighting Supplies, Landscaping)
- Food and Beverage Items (Paper Products, Dishes, Glassware, Flatware)
- General Office Supplies (Office Furniture, Copiers, Copy Paper, Toner Cartridges)
- Security, Surveillance, Transportation (Electronics, Video Cameras, Video Cassettes)
- Hotel (Towels, Linens, Tissue, Ashtrays, Mops, Brooms)
- Marine/Riverboat (Fuel, Inert Gases, Paint, Non-slip Mats, Light Bulbs)
- Information Technology (Pagers, Cellular Phones, Computers)
- Player Development, VIP Services (Cigarettes, T-shirts)
- Miscellaneous (Floral Arrangements, Photo Processing, Dry Cleaning, Uniforms)
- Other Service or Commodity (please specify): _____

If this business is at least 51% owned by one or more Minority individuals please check your EEOC Category below:

- African American
- Asian American/Pacific Islander
- Hispanic American
- Native American/Alaskan Native

If category is not listed, please specify: _____

Is this business at least 51% owned/controlled by Women/Females? Yes No

Is your business at least 51% owned by individuals domiciled in Maryland? Yes No

This Vendor Registration form was completed and shall be submitted by (Please print):

Name: _____

Title: _____

Date: ____/____/____

Affidavit of Business Ownership

Please complete the following information for each individual holding a security interest in the business entity. By signing below, Each affiant certifies that this information is true and correct to the best of their knowledge under penalty of perjury.

Business Name: _____ City & State of Primary Office: _____

<u>Owner's Name(s)</u>	<u>City/State of Residence</u>	<u>Race</u>	<u>Gender</u>	<u>% of Ownership</u>	<u>Signature</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

SWORN TO SUBSCRIBED BEFORE ME this _____ day of _____, 20__.

Notary Public

My Commission Expires: ____/____/____



Attention Maryland Business Owners

If the business entity you represent is owned by individuals residing in Maryland, we ask your indulgence in completing and returning the attached affidavit. Please be sure to have the affidavit executed before a Notary Public and two witnesses, and return the affidavit to MD Live! For inclusion in our vendor database. The Affidavit is designed with the vendors' benefit in mind. Its purpose is to assure that local businesses are given the opportunity to supply their goods and/or service to our company.

Definitions:

“Joint Venture” .an association of two or more persons to carry out a single business enterprise for profits, for which purpose they combine their property, money, efforts, skills, and knowledge.

“Sole Proprietorship” .a business that is 100% owned, operated, and controlled by an individual.

“Corporation” .a business in which all classes of the shares of stock or other equitable securities are Traded publicly.

“Partnership” .a business in which all of the assets and interest in the business are owned by two or more individuals.

“Minority Business” - a business which is at least 51% owned by one or more minority individuals domiciled in Maryland who also control and operate the business. “Control” in this context means exercising the power to make policy decisions. “Operate” in this context means being actively involved in the day-to-day management of the business. In the case of any publicly-owned business, at least 51% of the stock must be owned by one or more minority individuals domiciled in Maryland who control and operate the business.

Those individuals to be defined as minorities must be citizens of the United States (or lawfully admitted permanent residents) and are either African American, Asian American (or Pacific Islander), Native American (or Alaskan Native), Hispanic American, or any other minority recognized by the Gaming Control Board.

“Female Business” .a business that is at least 51% owned by one or more women who are citizens of the United States, domiciled in Maryland, and who also control and operate the business. This means that these individuals must be actively involved in the day-to-day management of the business and must exercise the power to make policy decisions. The percentage of ownership by a woman shall not be diminished because she is part of the community property regime.

“Maryland Business, Maryland Company, or Maryland Corporation” – a business, company, or corporation which is at least 51% owned by one or more Maryland domiciled individuals who also control and operate the business. . “Control” in this context means exercising the power to make policy decisions. “Operate” in this context means being actively involved in the day-to-day management of the business. In the case of any publicly-owned business, at least 51% of the stock must be owned by one or more individuals domiciled in Maryland who control and operate the business.

Affidavit of Maryland Ownership

State of Maryland

County of _____

I, _____, the Owner of _____
(Business Name)

Located at _____, _____, _____
(Business Address) (City/State) (Zip Code)

Submit this affidavit to *Maryland Live! Casino*, located at 7002 Arundel Mills Circle, Suite 777, Hanover, Maryland 21076. I do hereby make the following statements and declare that, of my own personal knowledge, they are true:

- 1) The business entity, _____, is at least 51% owned,
(Business Name)
Operated, and controlled by individuals domiciled in the State of Maryland.
- 2) I do understand that a Maryland Business, Maryland Company, or Maryland Corporation is an entity at least 51% owned by individuals domiciled in Maryland, who also control and operate the business. "Control" in this context means exercising the power to make policy decisions. "Operate" in this context means being actively involved in the day-to-day management of the business..

Witnesses:

Signature of Affiant

SWORN TO SUBSCRIBED BEFORE ME this _____ day of _____, 20__.

Notary Public

My Commission Expires: ____/____/____



Affidavit of Women/Minority Ownership

State of Maryland

County of _____

I, _____, the Owner of _____
(Business Name)

Located at _____, _____, _____
(Business Address) (City/State) (Zip Code)

Submit this affidavit to *Maryland Live!* located at 7002 Arundel Mills Circle, Suite 777, Hanover, Maryland, 21076. I do hereby make the following statements and declare that, of my own personal knowledge, they are true:

The business entity, _____, is at least 51% owned, operated, and controlled by Women/Minority individuals domiciled in the State of Maryland.

- 2) I do understand that a Minority/Women Owned Business, Minority/Women Owned Company, or Minority/Women Owned Corporation is an entity at least 51% owned by individuals domiciled in Maryland, who also control and operate the business. "Control" in this context means exercising the power to make policy decisions. "Operate" in this context means being actively involved in the day-to-day management of the business.

Witnesses:

Signature of Affiant

SWORN TO SUBSCRIBED BEFORE ME this _____ day of _____, 20__.

Notary Public

My Commission Expires: ____/____/____

Vendor Compliance Affidavit

No elected public official shall engage in any business activity with a licensee except as a patron. The statute defines "business activity" to include, but not to be limited to contracts:

1. for the sale or purchase of goods, merchandise, and services;
2. To provide or receive legal services, advertising, public relations, or any business or personal services;
3. For the listing, purchase or sale of immovable property or options or real rights relating thereto; or
4. Modifying ownership or possessory interest in stocks, bonds, securities, or any financial instruments.

I hereby certify that no elected official has any ownership, entitlement to profits, employment or representative status or other interests of any kind with the below with me and/or the business entity identified below. I further certify that no elected public official has received any portion of any funds that I or the business entity identified below have received from Maryland live.

Company Name: _____

Doing Business As: _____

Address: _____

Phone: _____ Fax: _____

SIGNATURE: _____ NAME: _____

TITLE/POSITION: _____ DATE: ____/____/____

NOTARY PUBLIC

My Commission Expires: ____/____/____

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