



Vendor Training Seminar

January 26, 2015 | 9:00am – 10:30am

Anne Arundel County Public Schools – Board Room
2644 Riva Rd.
Annapolis, Md. 20401

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---- Agenda Topics ----

- Welcome: **Bill Hubbard - Welcome | Introductions**
9:00 – 9:05
- Presentation: **Jim Barger – Facilities**
9:05 – 9:25 *Overview of upcoming capital & systemic projects*
- Presentation: **John Smith – Accounting**
9:25 – 9:40 *Overview of Electronic Funds Transfer (EFT)*
- Presentation: **Ben Hall – Purchasing Office**
9:40 – 10:00 *Overview of AACPS Bidding Document site*
- Presentation: **Esther Avery – Minority Business Enterprises**
10:00 – 10:20 *Completion and review process for Schedule G, 50% MBE Prime Participation and Liquidated damages*
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