



**WSSC Presents a Special Outreach Event for Office Supplies
Request for Proposal (RFP)
Hosted by the Procurement Office and the Small, Local and Minority
Business Enterprise (SLMBE) Office**

Effective June 1, 2017, the new name will be the Office of Supplier Diversity & Inclusion (OSDI)

When & Where

**Tuesday, June 6, 2017
Washington Suburban
Sanitary Commission (WSSC)
14501 Sweitzer Lane
Laurel, Maryland 20707
Time: 10:00 AM – 12:30 PM
Room: LK 120**



Agenda Overview

**10:00 AM: Registration
10:15 AM: OSDI Presentation
10:45 AM: Office Supplies Presentation
11:15 AM: Networking and Supplier Portal On-Site Registration
12:30 PM: Event Ends**

Purpose

This event will provide an overview for an upcoming Request for Proposal (RFP) which will include the solicitation of Office Supplies, Toner and Paper as a part of a strategic sourcing initiative. [This Solicitation will be advertised in the Optimization of Diverse Business Development Program \(ODBDP\) – formerly “Sheltered Market Program” for African American, Hispanic American, WSSC-Approved Small Local Business Enterprise \(SLBE\) and Service-Disabled Veteran Small Local Business Enterprise \(SLBE-SDV\) firms.](#) All eligible business partners interested in proposing solutions for the Commission’s Office Supplies Solicitation are encouraged to attend.

All Prime & Sub-consultants must be registered in WSSC’s Supplier Portal.

It’s FREE, Quick and Easy

Visit www.wsscwater.com/supplier

When you arrive, please be sure to have a form of identification for Security. Parking is limited and additional parking is available directly across the street from WSSC’s Headquarter Building.

**For Onsite Supplier Portal Registration, bring a completed copy
of your W-9 on a USB drive.**

For more information call the SLMBE Office at 301-206-8800

REGISTRATION IS RECOMMENDED FOR THIS FREE EVENT

REGISTER AT <https://wsscofficesupplies.eventbrite.com>

“Diversity...just the way we do business!”

