



Steps To Pre-Register for Meetings and Matchmaking Meeting Schedule

Each attendee may pre-register to meet with up to two (2) companies. To submit your request for Matchmaking Meetings, please complete the following steps:

- 1.) Review each Matchmaking Meeting host company's service/product needs by **selecting the company name below** to assure your business can fulfill the requested needs for the Matchmaking Meeting host. If we find your business may not be a match to a host company's needs, we will follow up with you directly.
- 2.) Once you've determined your business is able to fulfill a host company's product/service needs, select up to three (3) Matchmaking Meeting host companies, listed in preferential order, (**your third selection will serve as a back-up in case your first or second selections are unavailable**) and email your selections to events@mwmca.org along with your *full name, business name, a short description of your business' products/services, phone number, and email address.*
- 3.) Upon receipt of your request, we will send you a confirmation message via email within one (1) business day confirming your scheduled meeting(s).

If **"C"** is next to a company's name on the schedule below, it means their Matchmaking Meeting schedule is filled, and no additional registrations are being taken for that company.

The deadline to pre-register to meet with Matchmaking Meeting host companies is **Friday, May 3, 2019**. However, based upon availability, we may be taking Matchmaking Meeting requests on event day. Please stop by the Matchmaking Meeting registration area on event day to see which host companies may still be available.

<u>Session #1 - 10:00am -11:00am</u>	<u>Session #2 - 11:00am - 12:00pm</u>
Host Company Name	Host Company Name
Clark Construction Group, LLC C	Clayco
Dominion Energy	First Energy – Potomac Edison C
JMT C	HNTB Corporation C
Metropolitan Washington Airports Authority (MWAA) C	Metropolitan Washington Airports Authority (MWAA)
Southern Maryland Electric Cooperative (SMECO) C	
Washington Suburban Sanitary Commission (WSSC) C	
The Whiting-Turner Contracting Company C	