

**GARRETT COUNTY
PURCHASING DEPARTMENT**

313 East Alder Street, Room I04
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Brian E. Bowers, CPPB
Purchasing Agent

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**REQUEST FOR PROPOSALS
PRELIMINARY ENGINEERING & ENVIRONMENTAL REPORTS
PUBLIC WORKS UTILITIES DIVISION PROJECTS**

The Board of County Commissioners of Garrett County, Maryland will accept sealed proposals from qualified firms to prepare a preliminary engineering and environmental reports to examine the feasibility and probable costs for the two following Public Works Utilities Division Projects: 1) Deep Creek Lake Wastewater Treatment Plant Enhanced Nutrient Removal (ENR) Upgrade; 2) Trout Run Wastewater Treatment Plant Upgrades including Enhanced Nutrient Removal (ENR) Technology.

A Pre-Proposal Conference will be held at 10:00 a.m. on Tuesday, November 10, 2015 in the Commissioners Meeting Room located at 203 South Fourth Street, Room 209 in Oakland, Maryland.

Proposal documents may be obtained in person from the Garrett County Purchasing Department, 313 East Alder Street, Room 104, Oakland, Maryland 21550. A copy of the proposal documents can also be downloaded from the Purchasing Departments website at www.garrettcountry.org/purchasing/current-bids. Inquires may be made by calling 301-334-5003.

Sealed proposals must be submitted to the Garrett County Purchasing Department, 313 East Alder Street, Room 104, Oakland, Maryland 21550 on or before Tuesday December 1, 2015 at 2:00 P.M. (local time). Five (5) copies of the proposal should be submitted enclosed in a sealed envelope and clearly marked, "Request for Proposals-Preliminary Engineering & Environmental Reports-Public Works Utilities Division Projects" on the outside of the envelope. Any proposals received after the time due will not be considered for award and shall be retained as documentation for the proposal file.

This project is being funded and may be future funded by a State Grant Capital Program administered by the Maryland Department of Environment. The grant recipient and prime contractor shall make a good faith effort to award a fair share of work to qualified small, minority and women owned businesses via affirmative steps. Additional information regarding this program is included in the contract documents. Small, minority and women owned businesses are encouraged to participate in this project.

The Board of County Commissioners of Garrett County, Maryland reserves the right to accept or reject any or all proposals, to cancel this request and to waive technicalities in any part thereof deemed to be in the best interest of Garrett County.

By Order of the Board

A handwritten signature in cursive script that reads "Brian E. Bowers".

Brian E. Bowers, CPPB
Purchasing Agent
Garrett County Purchasing Department