



SMALL BUSINESS OPPORTUNITY!!

We are looking for subcontractors, suppliers and vendors. If you are a Small Business, Small Disadvantaged, Women Owned, Veteran Owned, Service Disabled Veteran Owned, HUBZone Business Enterprise, historically Black College/University, you cannot afford to miss this event!

**EAST CAMPUS BUILDING TWO
Ft. Meade, Maryland**

EVENT DATE:

June 5, 2017 at 3:00 PM - 5:00 PM

EVENT LOCATION:

Clark Construction's Project Site Office
430 National Business Parkway, Suite 450
Jessup, MD 20701

PROJECT DESCRIPTION:

Construction of an office building and parking garage on the US Army's Ft. Meade, Maryland campus for the U.S. Army Corps of Engineers. The office building is approximately 800,000 square feet, and the parking garage is 1,100,000 sq. feet. This project is subject to Federal Small Business participation requirements.

Trades Include:

- Division 1- General Requirements
- Division 4- Masonry
- Division 5- Metals
- Division 6- Wood & Plastics
- Division 7- Thermal & Moisture Protected
- Division 8- Doors & Windows
- Division 9- Finishes
- Division 10- Specialties

- Division 11- Equipment
- Division 12- Furnishings
- Division 13- Special Construction
- Division 15- Mechanical
- Division 16- Electrical

You will have the opportunity to:

- Hear about the Project and the Subcontracting opportunities involved.
- If you are a Small Business, learn how your company can be a part of our planned subcontracting opportunities.
- Meet and network with representatives from the Clark team!

NOTE THAT THE PROJECT HAS A 100% U.S. CITIZENSHIP ONLY REQUIREMENT. TO VIEW THE DOCUMENTS AND TO ACCESS THE SITE LOCATION ON FT. MEADE, YOU MUST BE A U.S. CITIZEN.

THIS OUTREACH EVENT IS BEING HELD OFF SITE (NO CLEARANCE REQUIRED TO ATTEND)

TO VIEW THE DOCUMENTS AND ULTIMATELY TO ACCESS THE SITE OF WORK LOCATION WILL REQUIRE THAT FIRMS AND THEIR EMPLOYEES COMPLETE AND SUBMIT THE FORMS ATTACHED TO THIS FLIER. CLARK PERSONEL WILL BE AVAILABLE TO ASSIST THOSE ATTENDING THE EVENT TO COMPLETE THE FORMS.

PLEASE JOIN US FOR FURTHER INFORMATION

CLICK ON THE LINK TO RESERVE A SPACE FOR YOUR COMPANY:

[Register](#)

(Hold the Ctrl key over the above Register link to connect)

SEATING IS LIMITED

Parking is available at Clark's Project Offices surface lot

Please contact Kim Scanio(kimberli.scanio@clarkconstruction.com; (904) 557-8046)
should you have any further questions



CHECK LIST FOR BIDDERS

Thank you for your interest in our East Campus Building 2 (ECB2) project at Ft. Meade. Please utilize this cover page to ensure all paperwork is returned.

This cover page MUST be returned with the documents attached and completed. Please upload all documents together and name: ECB2 Company Name Date.

1. The Non-Disclosure Agreement (NDA) - please complete it as shown in the attachment. Please include your printed name, signature and date on the third page. **Note: that only one NDA per firm need be completed and submitted.**
2. The Statement of Affiliation (SOA). **Note: please date the signature line; only one SOA per firm need be completed and submitted.**
3. The Unclassified/For Official Use Only (U/FOUO) Certification Statement
 - o **Note that only one U/FOUO Certification Statement per firm is required.**
4. The Security Vetting Form (SVF) -
 - o **Note that one SVF is required for each individual that needs access to the documents.**
 - o **The SVF is not complete without it being accompanied by proof of citizenship. Proof of US citizenship is satisfied by color copies of:**
 - **A current US Passport, or**
 - **Government issued ID (ie; drivers license) and a Birth Certificate**

Completed and signed copies of all four documents and this cover page should be submitted via the following secure website:

[BOX UPLOAD PORTAL \(http://sec-f.clarkconstruction.com/113573.html\)](http://sec-f.clarkconstruction.com/113573.html)

Please password protect all documents prior to submitting them to the secure website. Email "kimberli.scanio@clarkconstruction.com" with the password when you've submitted.

Let us know if there are questions. Thank you for your cooperation



INSTRUCTIONS FOR SOA / NDA / VETTING

Thank you for your interest in our East Campus Building 2 (ECB2) project at Ft. Meade. In order to gain access to the bidding documents, we ask that you complete and submit online the four documents attached. They are:

1. The Non-Disclosure Agreement (NDA) - please complete it as shown in the attachment. Please include your printed name, signature and date on the third page. **Note that only one NDA per firm need be completed and submitted.**
2. The Statement of Affiliation (SOA). Note the following instructions:
 - Top: Add the company name
 - Top: Add company Cage Code
 - Top: Add the company address
 - Top: Add the company phone number
 - Top: Add the company website address - if none write 'no website'
 - Bottom: Please print your name then sign and date below as indicated
 - Please add a letter head or add business card to the top of the SOA on first page
 - Please answer all questions with a yes or no (some questions need multiple answers) Please do not answer the questions with "N/A"
 - **Note that only one SOA per firm need be completed and submitted**
3. The Unclassified/For Official Use Only (U/FOUO) Certification Statement
 - Insert your name and position / title in the top section in the space provided
 - Insert Company name, Federal ID number, Telephone #, Signature and date in space provided.
 - Attach a copy of your business card.
 - Note that this forms reference to 'Attachment S' refers to item 2 above, the SOA.
 - **Note that only one U/FOUO Certification Statement per firm is required.**
4. The Security Vetting Form (SVF) - **It is a requirement of the Project that only bonafide US Citizens may view the bidding documents. Also:**
 - **Note that one SVF is required for each individual that needs access to the documents.**
 - **the SVF is not complete without it being accompanied by proof of citizenship. Proof of US citizenship is satisfied by color copies of:**
 - **A current US Passport, or**
 - **Government issued ID (ie; drivers license) and a Birth Certificate**

Completed and signed copies of all four documents should be submitted via the following secure website:
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Let us know if there are questions. Thank you for your cooperation

CONDITIONAL ACCESS TO SENSITIVE BUT UNCLASSIFIED INFORMATION

NON-DISCLOSURE AGREEMENT

This **Non-Disclosure Agreement** (this "Agreement") is dated as of the ___ day of _____ 2017, by and between (i) Clark Construction Group, LLC and its affiliates, subsidiaries, successors and assigns (collectively, "Clark"), and (ii) [_____] **INSERT FULL COMPANY NAME**] and its affiliates and subsidiaries (collectively, the "_____" **INSERT SHORT COMPANY NAME**"). Clark and _____ **INSERT SHORT COMPANY NAME** sometimes are collectively referred to herein as the "Parties" and individually as a "Party."

I, _____ **INSERT YOUR FULL NAME**, hereby consent to the terms in this Agreement in consideration of my being granted conditional access to certain United States Government documents or any non-government issued documents produced by members of the design-build pursuit team (collectively "ECB2 Clark DB Team") material containing sensitive but unclassified information.

I understand and agree to the following terms and conditions:

1. By being granted conditional access to sensitive but unclassified information, the United States Government and Clark has placed special confidence and trust in me and I am obligated to protect this information from unauthorized disclosure, in accordance with the terms of this Agreement.

2. As used in this Agreement, sensitive but unclassified information is any information which the loss of, misuse of, or unauthorized access to or modification of could adversely affect the national interest or the conduct of Federal programs, or the privacy to which individuals are entitled under Title 5, U.S.C., Section 552a, but which has not been specifically authorized under criteria established by an Executive Order or an Act of Congress to be kept secret in the interest of national defense or foreign policy. Notwithstanding the foregoing, Confidential Information as it pertains to ECB2 Clark DB Team produced materials means information not generally known to the public, whether of a technical, business or other nature that relates to the East Campus Building 2 (ECB2) project or that, although not related to such project, is nevertheless disclosed as a result of the Parties' discussions in that regard, and that should reasonably have been understood by _____ **INSERT SHORT COMPANY NAME**, because of (i) legends or other markings, (ii) the circumstances of disclosure or (iii) the nature of the information itself, to be proprietary and confidential to the United States Government and Clark.

3. I am being granted conditional access contingent upon my execution of this Agreement for the sole purpose of reviewing the _____ East Campus Building 2 (ECB2) _____ Project documents for price proposal preparation. This approval will permit me conditional access to certain information (e.g., documents, reports, maps, drawings, schematics, plans, assessments, etc.) and/or to attend meetings were such information is discussed or otherwise made available to me. This Agreement will not allow me access to materials which the United States Government has predetermined, in its sole discretion, are inappropriate for disclosure pursuant to this Agreement.

4. I will never divulge any sensitive but unclassified information which is provided to me pursuant to this Agreement to anyone, unless I have been advised in writing by the United States Government that the individual is authorized to receive it. Should I desire to make use of any sensitive but unclassified information, I will do so in accordance with paragraph 6 of this Agreement. I will submit to the United States Government for security review, prior to any submission for publication, any book, article, column or other written work for general publication that is based upon any knowledge I obtained during the course of my work on the East Campus Building 2 (ECB2) _____ Project in order for the United States Government to ensure that no

sensitive but unclassified information is disclosed.

5. I hereby assign to the United States Government all royalties, remunerations, and emoluments that have resulted, will result, or may result from any disclosure, publication, or revelation of sensitive but unclassified information not consistent with the terms of this Agreement.

6. I hereby agree that when reviewing any official documents containing sensitive but unclassified information, such review will be conducted at a secure facility or under circumstances which will maintain the security protection of such material. I will not be permitted to and will not make any copies of documents or parts of documents to which conditional access is granted to me. Any notes taken during the course of such access will remain at the United States Government, to be placed in secure storage unless it is determined by the United States Government that the notes contain no sensitive but unclassified information. If I wish to have the notes released to me, United States Government officials will review the notes for the purposes of deleting any sensitive but unclassified information to create a redacted copy of the notes. If I do not wish a review of any notes that I make, those notes will remain sealed in secure storage at the United States Government.

7. If I violate the terms and conditions of this Agreement, I understand that the unauthorized disclosure of sensitive but unclassified information could compromise the security to the United States Government.

8. If I violate the terms and conditions of this Agreement, such violation may result in the cancellation of my conditional access to sensitive but unclassified information. This may serve as a basis for denying me conditional access to United States Government information, both classified and sensitive but unclassified information, in the future. If I violate the terms and conditions of this Agreement, the United States may institute a civil action for damages or any other appropriate relief. The willful disclosure of information to which I have agreed therein not to divulge may constitute a criminal offense.

9. Until I am provided a written release by the United States Government from this Agreement or any portions of it, all conditions and obligations contained in this Agreement apply both during my period of conditional access, which shall terminate at award of the East Campus Building 2 (ECB2) Project and at all times thereafter.

10. Each provision of this Agreement is severable. If a court should find any provision of this Agreement to be unenforceable, all other provisions shall remain in full force and effect.

11. I understand that the United States Government and/or Clark may seek any remedy available to it to enforce this Agreement, including, but not limited to, application for a court order prohibiting disclosure of information in breach of this Agreement.

12. By granting me conditional access to information in this context, the United States Government does not waive any statutory or common law evidentiary privileges or protections that it may assert in any administrative or court proceeding to protect any sensitive but unclassified information to which I have been given conditional access under the terms of this Agreement.

13. These restrictions are consistent with and do not supersede, conflict with or otherwise alter the employee obligations, rights or liabilities created by Executive Order 12356; Section 7211 of Title 5, United States Code (governing disclosures to Congress); Section 1034 of Title 10, United States Code, as amended by the Military Whistleblower Protection Act (governing disclosure to Congress by members of the military); Section 2302 (b) (8) of Title 5, United States Code, as amended by the Whistleblower Protection Act (governing disclosures of illegality, waste, fraud, abuse or public health or safety threats); the Intelligence Identities Protection Act of 1982 (50U.S.C. 421 et seq.) (governing disclosures that could expose confidential Government agents), and the statutes which protect against disclosure that my compromise the national security, including Sections 641, 793, 794, 798, and 952 of Title 18, United States Code, and Section 4(b) of the Subversive Activities Act of 1950 (50 U.S.C. Section 783(b)). The definitions, requirements, obligations, rights, sanctions and liabilities created by said Executive Order and listed statutes are incorporated into this Agreement and are controlling.

14. My execution of this Agreement shall not nullify or effect in any manner any other secrecy or Non-Disclosure Agreement which I have executed or may execute with the United States Government or Clark.

15. I make this Agreement in good faith, without mental reservation or purpose of evasion.

NAME (*Last, First, Middle Initial*)

DATE

SIGNATURE

Attachment S

Questionnaire Pertaining to Foreign Interest

STATEMENT OF AFFILIATION

Name of Offeror: _____

Cage Code: _____

Address: _____

Phone Number: _____

Website: _____

1. Does the offer hold an active DoD Facility Security Clearance (FSC)? Yes____No ____

(Answer “No” if the clearance was issued under a Special Security Agreement or a Security Control Agreement (see DoD5220.00-M sec. 2-306).

2. At any time within the calendar year preceding the due date for this proposal, has the contractor submitted to the National Security Agency/Central Security Service (NSA) a completed Statement of Affiliation set forth below?

Yes____No ____

If the Offeror answered “No”, the contractor must complete the Statement of Affiliation form and submit it to NSA through the USACE.

If the Offeror answered “Yes”, does the contractor state that all the information on the previously submitted form is correct?

Yes____No ____

If the Offeror answered “Yes”, submit a copy of the previous Statement of Affiliation. If the Offeror answered “No”, the Offeror must update the Statement of Affiliation and provide a copy to NSA through the USACE.

STATEMENT OF AFFILIATION

For the purpose of this form, a foreign interest is defined as any of the following:

1. A foreign government or foreign government agency;
2. Any form of business enterprise or legal entity organized, chartered or incorporated under the laws of any country other than the United States or its possessions;
3. Any individual who is not a U.S. citizen; or
4. Any form of business enterprise organized or incorporated under the laws of the U.S., or a State or other jurisdiction within the U.S. that is owned, controlled or influenced by one of the entities described in 1, 2 or 3, above.

1. (Answer 1a. or 1b.)

- a) (For entities which issue stock) Does a foreign interest own, or have beneficial ownership in 5% or more of your organization's equity securities?

If yes:

- i. Identify the percentage of any class of stock or other securities issued, which are owned by foreign interests, broken down by country. Include indirect ownership through one or more intermediate level(s) of subsidiaries. Indicate voting of each class of stock.
- ii. Are there shareholder agreements? If yes, attach a copy (or copies), and if none, so state.
- iii. Indicate whether a copy of SEC Schedule 13D/13G report has been received from any investor. If yes, attach a copy (or copies).

NOTE: Ownership of less than 5% should be included if the holder is entitled to control the appointment and tenure of any management position.

- b) (For entities which do not issue stock) Has a foreign interest subscribed 5% or more of your organization's total capital commitment?

If yes:

- i. Identify the percentage of total capital commitment that is subscribed by foreign interest.
- ii. Is there an agreement(s) with the subscriber(s)? If yes, attach a copy (or copies), and if none, so state.

2. Does your organization directly or indirectly through your subsidiaries or affiliated, own 10% or more of any foreign interest?

If yes:

- i. Identify the foreign interest by name, country, percentage owned and individuals who occupy management positions with the organizations.
- ii. If there are individuals from your organization who occupy management positions with the foreign interest, identify the names(s), title and extent of involvement in the operations of the organizations (to include access to classified information).

3. Do any foreign interest serve as members of your organization's board of directors (or similar governing body), or as officers, executive personnel, general partners, regents, trustees or senior management officials of your organization?

If yes:

- i. Identify the foreign interest by name, title, citizenship, immigration status and clearance or exclusion status.

- ii. Attach copies of applicable by-laws or articles of incorporation, which describe the affected position(s). However, if you have already provided such copies to NSA, so state.

4. Does any foreign interest have the power, direct or indirect, to control the election, appointment, or tenure of members of your organization's board of directors (or similar governing body) or other management positions of your organization, or have the power to control or influence other decisions or activities of your organization?

If yes:

- i. Identify the foreign interest by name, title, citizenship and all details concerning the control or influences.

NOTE: If any foreign interest has such power, this question shall be answered in the affirmative even if such power has not been exercised. Also, state whether or not it can be exercised through ownership of your organization's securities or if such power may be invoked by contractual arrangements or by other means.

5. a. Does your organization have any contracts, agreements, understandings or arrangements with a foreign interest(s) that cumulatively represent 10% or more of your organization's annual gross income?

If yes:

- i. For each instance, provide the name of the foreign interest, country, percentage of gross income derived and nature of involvement including:
 - (a) Whether defense/nuclear related or not
 - (b) Involvement with classified or export controlled technology
 - (c) Compliance with export control requirement

Where the organization has a number of involvements and where these involvements are not defense/nuclear related and represent a small percentage of gross income less than 5%, the explanations can be generalized statement addressing the totals by country.

NOTE: We do not expect and will not require the contractor to ask every customer if he/she falls within the definition of a foreign interest. We will ask the customer to provide ongoing security education to those individuals who negotiate and/or administer such agreements regarding their responsibilities to report agreement with a foreign interest to the best of their knowledge. The contractor shall state the response to this question to "the best of his/her knowledge" or "through his/her best efforts".

- b) For this procurement, provide name and corporate addresses of all vendors from which you will acquire components or parts to be integrated into the end item. For each vendor listed that is a foreign interest or controlled by a foreign interest, state the nature of the foreign interest.

6. Does your organization, whether as borrower, surety, and guarantor or otherwise, have any indebtedness, liabilities or obligations to a foreign interest?

If yes:

- i. Provide your overall debt-to-equity ratio in percentage.
- ii. With respect to indebtedness or liability to a foreign interest indicate to whom indebted or liable, what collateral has been furnished or pledged, and any conditions or covenants of the loan agreement. If stock or assets have been furnished or pledged as collateral, provide a copy of the loan agreement or pertinent extracts thereof (to include procedures to be followed in the event of default).
- iii. If any debentures are convertible, provide specifics.
- iv. If loan payments are in default, provide details.
- v. This question should be answered in the affirmative if the debt is with a U.S. entity that is owned or controlled either directly or indirectly by a foreign interest. If unknown, so state.

NOTE: As stated above, we do not expect and will not require that the contractor to ask every lender if he/she qualifies as a foreign interest. We will ask the contractor to provide ongoing security education to those employees who handle lending arrangements regarding their responsibilities to report any such arrangements with a foreign interest lender, to the best of their knowledge. The contractor shall state the response to this question as being to “the best of his/her knowledge” or “through his/her best efforts”.

7. During your last fiscal year, did your organization derive:

- a. 5% or more of its total revenues or net income from any single foreign interest?
- b. In the aggregate 30% or more of its total revenues or net income from foreign interest?

If yes to either part of the question:

- i. Provide overall percentage of income derived from foreign interest by country, nature of involvement and type or services or products.
- ii. Indicate if any single foreign interest represents in excess of 5% of total revenue or net income.
- iii. Indicate whether any classified information is involved.
- iv. State whether facility is in compliance with applicable export control requirements.

NOTE: As stated above, we do not expect and will not require that the contractor is to ask every revenue source if he/she qualifies as a foreign interest. We will ask the contractor to provide ongoing security education to those employees who handle sales contracts regarding their responsibilities to report any such arrangements with a foreign interest lender, to the best of their knowledge. The contractor shall state the response to this question as being to “the best of his/her knowledge” or “through his/her best efforts”.

8. Is 10% or more of any class of your organization’s voting securities held in “nominee” shares, in “street names” or by some other method that does not identify the beneficial owner?

If yes:

- i. Identify each foreign institutional investor holding 10% or more of the voting stock by name and address and the percentage of stock held.
- ii. Indicate whether any investor has attempted to, or has exerted any control or influence over appointment to management positions or influenced the policies of the organization.
- iii. Include copies of SEC Schedule 13D/13G.

9. Do any of the members of your organization’s board of director (or similar governing body), or officers, executive personnel, general partners, regents, trustees or senior management officials of your organization hold any positions with, or serve as consultants for, any foreign interest?

If yes:

- i. Provide the name, title, citizenship, immigration status and clearance or exclusion status on all such persons.
- ii. Identify by name and addresses each foreign interest with which such persons serve and indicate the capacity in which he/she is serving.
- iii. Include a Statement of Full Disclosure of Foreign Affiliations for every cleared individual who is representative of a foreign interest.

10. Is there any other factor that indicates or demonstrates a capability of a foreign interest to control or influence the operations or management of your organization?

If yes:

Describe the foreign involvement in detail, including why the involvement would not be reportable in the preceding questions.

Print Name

Signature and Date: (Must be signed by a senior official of the company)

UNCLASSIFIED/FOR OFFICIAL USE ONLY (U/FOUO)

CERTIFICATION STATEMENT

East Campus Building 2 (ECB2), Fort Meade, Maryland

I, _____, certify that I am _____ of the corporation/company named as bidder/offeror therein and certify that I have a comprehensive understanding of handling designation "Unclassified/For Official Use Only (U/FOUO)" on all documents received. I understand that U/FOUO) is a document designation, not a classification. This designation for the provided material is information or material which, although Unclassified, may not be appropriate for public release in accordance with DoD Directives and Regulations. Dissemination must be approved by the government prior to release.

Furthermore, I understand that information designated U/FOUO must be treated as Covered Defense Information (CDI) in accordance with DFARS [252.204-7012](#), including its security, reporting, and vendor flow down provisions.

The plans and specifications may not be transmitted electronically or posted to any FTP site or company server without prior approval from the Government.

I understand that access to review these drawings and specifications is limited to only the personnel who have been pre-approved and vetted by the government. All employees of the company that I represent, who will work on the East Campus Building 2 (ECB2) Project and who will handle project information in any format, are U.S. citizens.

The documents that are reproduced will be accounted for in a Distribution Log, in a manner consistent with the document control procedures outlined in the Construction Security Plan. These drawings and specifications will not be posted on the Internet. Transmission of the data via electronic media requires protection in accordance with ICD/ICS 705, Chapter 1.F.4. The Distribution Log must be available electronically to the Government immediately upon request.

These drawings and specifications remain the property of the U.S. Government. I also attest to my understanding that all material (s) provided shall be returned to Clark Construction or properly destroyed, within FOUO destruction guidelines, and a letter confirming destruction/return be sent to Clark no later than 30 days after notification of award to another bidder. The awardee is permitted to retain their respective copy until the end of the project, at which time, a letter certifying the destruction/return of all project material shall be submitted to Clark Construction within 30 days.

Company Name: _____

Federal ID Number: _____

Phone Number: _____

Signature: _____

Name: _____

Printed

ATTACH A COPY OF YOUR BUSINESS CARD

Statement of Affiliation Attachment S - has been completed and returned - Yes _____ No _____

PLANS MAY BE OBTAINED THROUGH CLARK CONSTRUCTION GROUP AFTER RETURN OF THIS FORM AND ATTACHMENT S.

Contact: Kimberli Scanio - @ kimberli.scanio@clarkconstruction.com



UNCLASSIFIED//FOR OFFICIAL USE ONLY
SECURITY VETTING FORM

Company Name _____

Employee Name _____
Last First Middle

Any Aliases or Previous Names Used _____

D.O.B _____ SSN _____

Place of Birth _____
City State Country

Citizenship:

US Citizen by Birth

US Citizen by Naturalization Certificate Number _____

Any other Citizenships Held (Past or Present) _____

I acknowledge that this form will be provided to the U.S. Government in order to conduct a background check through the National Crime Information Center (NCIC) to determine my suitability for access to For Official Use Only (FOUO) information related to the ECB2 project. I also acknowledge that access to ECB2 FOUO information is limited to U.S. citizens and agree that I will not disclose such information to non-US citizens.

Signature of Individual

Date

Please upload proof of citizenship and this form to Box via this link:
BOX UPLOAD PORTAL (<http://sec-f.clarkconstruction.com/113573.html>)