

SOMERSET COUNTY PUBLIC SCHOOLS
7982A TAWES CAMPUS DRIVE
WESTOVER, MARYLAND 21871

INVITATION TO BID

Sealed bids will be received by Somerset County Public Schools for the remaining Contract Packages for the construction of **J.M. Tawes Career & Technology Center** on Tuesday, September 19, 2017, 3:00 PM Local Time. Bids shall be delivered to the Board of Education office in Somerset County no later than 3:00 PM. The sealed envelopes should be labeled "Sealed Bid Enclosed for Construction of J.M. Tawes Career & Technology Center Attention: Daniele Haley." The sealed envelopes should also be labeled by Contract Package number/letter and description. Bidders submitting bids for multiple Contract Packages should submit a separate envelope for each Contract Package. Such bids so received shall be privately opened. Bidders mailing bids shall address them to The Board of Education of Somerset County, 7982A Tawes Campus Drive, Westover, Maryland 21871.

Oak Contracting, LLC is the Construction Manager-at-Risk (CMr) for the project and has assigned the work of the entire project through the following Contract Packages:

Contract Packages

- 1A Construction Waste Management
- 2A Sitework – **PREVIOUSLY BID**
- 3A Building Concrete
- 4A Masonry
- 5A Structural Steel/Misc. Metals
- 6A Carpentry, Casework and Miscellaneous
- 7A Roofing/Metal Panels
- 8A Glass & Glazing
- 9A Drywall/Ceilings
- 9B Ceramic Tile
- 9D Carpet/VCT
- 9E Paint
- 11A Food Service Equipment
- 13A Metal Building Systems
- 15A Mechanical
- 16A Electrical

A pre-bid meeting will be held on Wednesday, August 30, 2017, at 10:00 AM at Somerset County Board of Education 7982A Tawes Campus Drive, Westover, MD 21871. It is highly recommended that all interested bidders attend the pre-bid meeting. The Owner, Project Architect and Construction Manager will explain the scope of the project and answer questions about the bidding documents. Bidders are also encouraged to visit the construction site at this time. The site will be made available to all interested bidders through the bid period. Coordinate site visits with Danny Rosas, Assistant Project Manager, Oak Contracting, LLC at (C) 410 652-2958. The construction site is located at 7982 Tawes Campus Drive, Westover, MD 21871 adjacent to Somerset County Board of Education building. Unapproved site visits are strictly prohibited. The Project Architect is the firm Becker Morgan Group, Inc., 312 West Main Street, Suite 300, Salisbury, Maryland 21801.

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice. Compliance with Minority Business Enterprise procedures of the State of Maryland and The Board of Education of Somerset County is required. The contractors or suppliers who provide materials, supplies, equipment and/or services for this construction project shall attempt to achieve the specific overall project MBE goal of 11.00% established for this project. All prime contractors, including certified MBE firms, when submitting bids or proposals as prime contractors, are required to attempt to achieve the following individual bid package goals from certified MBE firms:

- 1A Construction Waste Management: 2%
- 2A Sitework: 20% -- **PREVIOUSLY BID**
- 3A Building Concrete: 10%
- 4A Masonry: 10%
- 5A Structural Steel/Misc. Metals: 10%
- 6A Carpentry, Casework and Miscellaneous: 12%
- 7A Roofing/Metal Panels: 10%
- 8A Glass & Glazing: 5%
- 9A Drywall/Ceilings: 15%
- 9B Ceramic Tile: 5%
- 9D Carpet/VCT: 10%
- 9E Paint: 7%
- 11A Food Service Equipment: 2%
- 13A Metal Building Systems: 3%
- 15A Mechanical: 10%
- 16A Electrical: 12%

Bidders are hereby informed that the goals established for the bid packages and the overall project goal are MINIMUM minority business participation goals and that every effort should be made to exceed these goals.

Bidders are required to submit the completed Minority Business Enterprise Utilization and Fair Solicitation Affidavit, Attachment A, and the completed Minority Business Enterprise Participation Schedule, Schedule B, with their bid. If a bidder fails to submit these forms with their bid as required, their bid may be considered non-responsive. Also, the apparent low bidder is required to submit additional Minority Business Enterprise documentation and supporting data that is specified in the bid documents within ten (10) working days after notification that the firm is the apparent low bidder.

This project is subject to the State of Maryland Prevailing Wage Rates. The bid documents include detailed requirements for all bidders.

All contractors must submit the completed Contractor's Qualification Questionnaire **AT THE TIME OF SUBMISSION** of their bid.

Bid Documents will be available on Thursday, August 24, 2017 in accordance with the following:

Interested Contractors/Subcontractors/Material Suppliers may submit a request for Registration as a Document Holder to Oak Contracting, LLC via e-mail. See attached form at the end of this Invitation for specific directions, contact points and E-mail addresses.

Once registered, a Contractor/Subcontractor/Material Supplier will receive access to all project bid documents via Dropbox link.

Registered Contractors/Subcontractors/Material Suppliers will receive all addenda issued via e-mail.

Distribution of Bid Document digital files as well as Addenda digital files will be free of charge to the Contractor/Subcontractor/Material Supplier community.

Printed documents will not be provided under any circumstances by Oak Contracting, LLC. The Contractor/Subcontractor/Material Supplier may use any reprographic company for this purpose that they choose and must bear the cost for any printed documents. The bid documents and addenda will be available at DiCarlo Precision Instrument, 2006 Northwood Drive, Salisbury, Maryland 21801, phone number, 410-749-0112 and the request for Registration as a Document Holder form may be completed there as well. DiCarlo Precision Instrument will, within 24 hours, provide a copy of any request for Registration as a Document Holder to Oak Contracting, LLC attention: Steve Krell so that Oak Contracting, LLC can maintain a comprehensive list of Document Holders.

Somerset County Public Schools shall not be responsible for errors or omissions made by the printer which prepares bid documents, addenda, or advertising services. If bidders suspect that their documents are incomplete or defective, they should immediately contact the Construction Manager, Oak Contracting, LLC 1000 Cromwell Bridge Road, Towson, Maryland 21286, Attention: Danny Rosas, (C) 410 652-2958. Contractors awarded contracts will be responsible for all Documents and related Scopes of Work.

- All RFI's for the project shall be forwarded in writing to Oak Contracting, via e-mail derosas@oakcontracting.com, Attention: Danny Rosas. Please identify the project within the RFI. The last day for submission of RFI's to Oak Contracting will be Monday, September 11, 2017.

Instructions pertaining to the Bid Bond, Performance Bond and Payment Bond requirements and MBE requirements are contained in the bid documents.

The conditions and provisions contained in this Invitation to Bid are a part of the bid documents.

All bids shall be irrevocable for one hundred and twenty (120) days after bid opening date and shall be accompanied by a Bid Bond. The Owner and Construction Manager reserve the right to reject any or all bids, to waive, at their discretion, any or all informalities relative thereto.

Daniele Haley, AIA
Supervisor of Facilities & Capital Planning



DATE _____

REGISTRATION AS DOCUMENT HOLDER

J.M. Tawes Career & Technology Center

Contractor/
Subcontractor/
Material Supplier: _____
(Circle one)

Bid Package(s): _____

Address: _____

We request delivery of one complete electronic set of Contract Documents for the proposed J.M. Tawes Career & Technology Center, **free of charge**. All registered Document Holders will receive the documents via Dropbox link.

Registration as a Document Holder ensures the Document Holder will receive notification of all Addenda, **free of charge**. Distribution of Addenda will be via E-mail at the discretion of Oak Contracting, LLC.

It is imperative that a deliverable street address be provided as well as a functional E-mail address for delivery/contact purposes.

Each complete set of bid documents includes:

Complete set of Drawings/Specifications, dated August 14, 2017.

Signature

Phone: _____

Printed Name

FAX: _____

E-mail: _____

Submit requests for registration to Oak Contracting, LLC to the attention of: Steve Krell: Skrell@oakcontracting.com
AND
Michele Wixsom: Mwixsom@oakcontracting.com