



**PUBLIC NOTICE**

**SMALL BUSINESS RESERVE PROCUREMENT**  
EMARYLAND MARKETPLACE SOLICITATION # MDJ0431002627  
IFB NO.: V-MUL-12117-M  
**“ON-CALL” SECURITY SYSTEM EQUIPMENT SERVICE REPAIR**  
Date: May 4, 2012

---

The Maryland Motor Vehicle Administration (MVA) is soliciting an Invitation for Bid, for qualified contractors to provide “on-call” repair and maintenance service for all existing security system equipment at any MVA locations on a time and material basis.

A pre-bid meeting/site visit will be held on **Thursday, May 17, 2012, beginning at 10:00 a.m.** at the Glen Burnie (HQ) location, 6601 Ritchie Hwy, NE, Glen Burnie, MD 21062, OIR – Building Ground Floor, Conference/Training Room B. (For Mapquest directions, please use this address: 1 Orchard Road, Glen Burnie, MD 21060 – Conference/Training Room B)

The closing date for receipt of bids is **Tuesday, May 29, 2012** at 2:00 p.m. All bids must be delivered to the address listed below. No electronic or facsimile bids will be accepted. A public bid opening will begin promptly at 2:00 p.m., all bids that have been received by the scheduled closing date will be opened at this time. All submittals after 2:00 p.m. will not be considered and will be returned to the bidders.

Anna m. Lansaw  
Procurement Officer  
Motor Vehicle Administration  
6601 Ritchie Highway, N.E  
Glen Burnie, MD 21062  
OIR Building – 4th Floor

The MVA hereby notifies all bidders that in regard to any contract entered into pursuant to this advertisement, certified disadvantaged businesses will be afforded full opportunity to submit in response to this notice and will not be subjected to discrimination on the basis to race, color, sex, or national origin in consideration for award.

Small and Minority Business Enterprise Firms are encouraged to respond to this solicitation notice.

The solicitation package can be downloaded from <https://emaryland.buyspeed.com>. Please reference the above Solicitation number. Any questions regarding how to get to this website, please contact the Office of Procurement at (410) 768-7241. We strongly encourage you to register your company with [emarylandmarketplace.com](http://emarylandmarketplace.com). Failure to do so will exclude you from obtaining additional information such as addenda, and would also prohibit contract award.

***The MVA reserves the right to reject any and all bids and/or delete or change any items.***