# Capability Statement







reliable support | trusted experience

## Mission

We are committed to providing stable yet flexible solutions that will allow our clients access to cost effective and diverse resources in an effort to meet the needs of an ever changing marketplace.

## **Summary**

The Robertson Group, Inc. (RGP) is a 100% Woman-owned, MDOT certified MBE/DBE/SBE founded in 1999. RGP is headquartered in Rockville, MD, with offices on the Eastern Shore in Cambridge, MD. RGP is a professional services firm with over 24 years combined experience in multi-disciplined fields focusing on administrative services, program management, logistics, human resources, and general oversight. Over the years, RGP has completed more than \$20 million in professional services contracts, serving federal, state and local government clients.

#### Services

561320 Personnel Supplier

812930 Parking Garage Management

Valet Parking Services

541612 Human Resources Consulting

541214 Payroll Services

Payroll and Tax Reporting

524298 Benefits Administration

611430 Training and Certification Coordination

Compliance Management

541219 Accounts Payable Accounts Receivable

541611 Management Consulting

Administrative Management

Strategic & Organizational Planning

Record Maintenance

**Project Management** 

**Process Improvement** 

541614 Process, Physical Distribution & Logistic Consulting

561110 Administrative Support Services

923130 Insurance and Workers Compensation Reporting/

Compliance

444190 Materials Supply & Ordering

#### Past Performance

- Montgomery County, Dept. of Liquor Control
- Composite Yacht
- Inquiries, Inc.
- Walter Reed Army Medical Center
- Success Tech
- CCG, LLC

#### **Primary NAICS Codes**

561320 541611 541614 561110 541612 611430 541214 524298 923130 444190 812930

## **Cage Code**

42UG1

### Certifications

MDOT: 12-606, MBE/DBE/SBE

Delaware OSD Certified: DE14062205, WBE

Licensed Health Insurance Agent

**Small Business Reserve** 

D&B

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